

## **Bay County CPL Application Procedures New Applicants**

1. Attend and pass an approved NRA certified CPL training course. Obtain NRA approved CPL training certificate stating, "This course complies with Sec. 5j of 1927 PA 372."
2. Go to the Sheriff's Department or County Clerk's Office to obtain your CPL application kit.
3. Obtain two 2"x2" passport quality photos of yourself. (No hats or sunglasses. DO NOT trim the photo to size yourself.)
4. Complete the application, providing the name, complete address and phone number of two (2) references. **DO NOT SIGN THE APPLICATION UNTIL PRESENT BEFORE THE CLERK'S OFFICE.**
5. Go to the County Clerk's Office with the \$105.00 application fee (cash, check or money order only), a valid driver's license or Michigan ID, your completed CPL application, passport quality photos and your original CPL training course certificate (an additional copy is appreciated or the Clerk's Office will make a copy at that time).
6. You will sign the application at the Clerk's Office and swear/affirm the information you provided on the application is true.
7. After applying for your CPL license, go directly to the Sheriff's Department to be fingerprinted. Take your receipt to show you paid the fees and submitted your application along with your valid driver's license or Michigan ID.  
**Fingerprints are only taken on Tuesdays, Wednesdays and Thursdays between the hours of 9:00 a.m. - 4:00 p.m.**
8. Upon successful completion of your background checks, the County Clerk's Office will schedule you to appear before the Gun Board. You will be sent a postcard with the date, time and location of the meeting.

**2010 Meeting Dates**  
**Meetings begin at 10:00 a.m.**  
**4<sup>th</sup> Floor Bay County Building**

January, 7, 2010  
April 1, 2010  
July 1, 2010  
October 7, 2010

February 4, 2010  
May 6, 2010  
August 5, 2010  
November 4, 2010

March 4, 2010  
June 3, 2010  
September 2, 2010  
December 2, 2010

**See back for changes to Michigan's CPL Law-Effective July 1, 2003**

## Changes to Michigan's CCW Law - Effective July 1, 2003

Effective July 1, 2003, Michigan's CCW law will be amended to reflect the following changes:

- A licensee who is stopped by a police officer is required to immediately inform the peace officer that he or she is carrying a firearm. MCL 28.425f(2).
- Retired police officers who retired "in good standing" are exempt from the firearm training requirements. MCL 28.425L(2).
- Pistol Free Zones will no longer apply to retired police officers or private detectives. Also, the following CCW licensees who are on duty and in the course of employment may carry in Pistol Free Zones:
  1. Sheriff department corrections officers and posse members;
  2. Persons employed or contracted by entities listed as pistol free zones to provide security services and is required by his or her employer or by the terms of a contract to carry a concealed firearm on the premises of the employing or contracting entity;
  3. Motor carrier officers;
  4. Capitol security officers;
  5. Auxiliary or reserve officers;
  6. Parole or probation officers of the Department of Corrections.MCL 28.425o(4).
- The license term is increased from 3 to 5 years. MCL 28.425l.
- "Peace Officer," "Retired Peace Officer," and "Reserve Peace Officer," are defined for purposes of the Firearms Act. MCL 28.421.
- Licensees are authorized to retain their license if they move from the county where the license was granted. The new address will be reflected when the license is renewed. MCL 28.425b(15).
- The county clerk is authorized to charge \$10 for a replacement license. MCL 28.425b(15).
- The CCW license shall be the same size as a Michigan driver license and shall indicate whether the license holder is subject to any exemptions under the law and whether the license is a duplicate. MCL 28.425c.
- A suspended or revoked CCW license must be surrendered to the gunboard. MCL 28.425b(16).
- The County Concealed Pistol Licensing Board is authorized to have access to the applicant's medical records. The board must keep the records confidential. MCL 28.425b(l)(c).
- The county clerk may destroy CCW license records one year after the license expires. MCL 28.425b(4).
- The application and renewal fee is \$105, if done at the sheriff's office. This fee will cover all costs including fingerprinting. MCL 28.425b(5).
- Local police agencies are authorized to fingerprint applicants and may charge an additional \$15. MCL 28.425b(9).
- The number of misdemeanor convictions that disqualify an applicant for an 8-year period following the conviction is increased. MCL 28.425b(7)(h).
- The 3-year disqualification period for a conviction of any misdemeanor is removed and replaced with a list of misdemeanors requiring a 3-year disqualification period. MCL 28.425b(7)(i).
- The time period a county concealed pistol licensing board has for approving or denying an application is increased from 30 days to 45 days from receipt of the fingerprint report. MCL 28.425b(13).
- Applicants will be required to fire at least 30 rounds of ammunition during the training program. MCL 28.425j.
- The "Firearms and the Law" section of the pistol safety training course must be taught by an attorney or an individual trained in the use of deadly force. MCL 28.425j.
- Concealed pistols will be allowed in places where liquor by the glass is not the primary source of income. The establishment may post a sign prohibiting concealed weapons. MCL 28.425o(l)(d).
- Parking lots of the "pistol free zones" will not be considered part of the "pistol free zone." MCL 28.425o.
- Canadian police officers are excluded from the licensing requirements. MCL 28.432a.